

WINSFORD TOWN COUNCIL

FINANCE COMMITTEE

Minutes of the meeting of the **Finance Committee** held in the Town Council Chamber, Wyvern House, Winsford, on **Monday, 15 October 2018**.

PRESENT:-Councillor M Kennedy(**Chairman**), Beckett, Blackmore, Mrs Booher, Clarke, Edwards, Gaskill, Hooton, Kennedy, Parkinson, Smith and Theron.

Also present:Four local Winsford residents, Harry Amies, a visitor from London, Martin Proffitt of Proffitts, two PCSO's and a local Reporter from the Winsford and Middlewich Guardian.

In attendance: Mr M Bailey (Town Clerk/Finance Officer) and Mrs E Haspell (Administrative Officer).

APOLOGIES

Apologies for absence were received and accepted from Councillors Burns, Cawley and Mrs Gaskill-Jones.

MINUTES

FC110

RESOLVED:-

That the minutes of the meeting of the **Finance Committee** held on **Monday 17 September 2018** be signed as a correct record.

ACCOUNTS FOR APPROVAL

FC111

RESOLVED:-

That the accounts listed in the schedule 'B', 'C', 'D' and the Supplementary schedule provided at the meeting, totalling **£23,618.70** be approved for payment.

BANK ACCOUNT MONTHLY RECONCILIATION STATEMENTS

FC112

It was reported that financial probity recommended a monthly reconciliation of the Town Council' accounts. Reconciliation summaries and individual monthly reconciliation statements were available in the Town Council offices and were circulated at the meeting.

RESOLVED:-

That the information be received and noted.

EXTERNAL AUDIT UPDATE

FC113

At the last meeting of the Finance Committee on 17th September 2018, an update had been provided on the external audit of the Town Council's 2017/18 accounts.

The Council had now received the auditor's report and the external auditors (PFK Littlejohn) had stated that there were no issues that they wished to raise about the Town Council's accounts for the 2017/18 financial year.

RESOLVED:-

a) That this information be received and noted and

b) That the Clerk be thanked for an excellent report.

**GRANTS
SUB-COMMITTEE**

FC114

RESOLVED:-

That the minutes of a meeting of the Grants Sub Committee held on 10 October 2018 be circulated to Members.

**BUDGET
PREPARATION
TIMETABLE
2019/20**

FC115

A report was circulated setting out a number of issues for Members to consider with regard to the budget setting process for 2019/20.

RESOLVED:-

That the timetable and process as outlined be approved.

**MID-YEAR
BUDGET REVIEW
2018/19**

FC116

A comparison of actual spending against budgets for the first half of the current financial year 2018/19)(1st April 2018- 30th September 2018) together with a covering report were circulated.

The Clerk reported that there had been a shortfall but he was confident that the second half of the year would be made up and that it would come within the budget.

RESOLVED:-

That this information be received and noted.

**EXCLUSION OF
PRESS AND
PUBLIC**

FC117

RESOLVED:-

That due to its confidential nature, the press and public be excluded from the meeting during consideration of the following matter in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

**PAYROLL
SERVICE**

FC118

RESOLVED:-

That the Clerk discusses the issues with Cheshire West and Chester council before taking this further.

**CLOSURE OF
MEETING**

The Chairman declared the meeting of the Finance Committee closed at **6.50pm**.

CHAIRMAN