

MINUTES OF THE MEETING OF THE BRUNNER GUILDHALL MANAGEMENT COMMITTEE HELD ON MONDAY 8 JANUARY 2019 AT 2.30 PM

PRESENT: - Councillor AW Hooton, Winsford Town Council, Chairman  
 Cllr C Parkinson, Winsford Town Council  
 Mr. M Bailey, Winsford Town Council, Treasurer  
 Mrs. E Haspell, Winsford Town Council, Secretary

ALSO PRESENT: - Mr. Andrew Fielding, A & A Fielding Ltd  
 Mr. John Malam, Resident  
 Cllr B Theron (observer)

1. **Apologies for Absence**

Apologies were received for the meeting from Councillor Mrs. G Lewis, Winsford Town Council (Town Mayor) and Cllr M Kennedy, Winsford Town Council.

2. **Minutes of the Meeting held on 26<sup>th</sup> November 2018**

The Minutes of the meeting held on 26<sup>th</sup> November 2018 were approved.

3. **Matters Arising**

There were no matters arising from the minutes.

4. **Development of the Brunner Guildhall**

The Management Committee received an update report from the Treasurer.

The Project Viability Report has been completed and - following approval from Winsford Town Council at its meeting on 21<sup>st</sup> January 2019 - will be sent to the Architectural Heritage Fund as the funding body for this stage of the project.

In presenting the Report to the Management Committee, the Treasurer asked Members to note that a delay had been caused in getting the building valued. The Treasurer also asked Members to note that a table to possible funding is included in the report, which shows that around £200,000 may have to be pursued as a loan to the Council. The Treasurer stressed that this is an interim position, and that all possible avenues for funding will be followed.

Members **AGREED** to approve the PVR and **RECOMMENDED** that Winsford Town Council approve the document prior to sending to the AHF before the end of January 2019.

5. **Repairs and Maintenance Update**

It was reported by the Treasurer that any urgent maintenance and repair work will continue but no other such work will proceed so long as the project is in place. The aim is to simply keep the building sound and safe at this stage.

A number of issues have arisen with the building, mainly to do with windows being smashed at the rear of the property. The Treasurer will approach suppliers to look at the issue. The Management Committee also **AGREED** to open the car park up to users for the time being.

6. **Statement of Accounts**

The Statement of Accounts up to and including the date of the meeting was considered and noted.

7. **Any Other Relevant Business**

- Cleaning – Members **AGREED** to keep the current arrangements in place until after the May elections, as the building is being used as a polling station. The Committee also requested, however, that the Town Council’s Staffing Committee look at the logistics of dealing with the post past the date of the elections.
  
- ‘Brunner Virtual Tour’ – AF attended the meeting to speak to this item. He updated the Committee on the position with regard to the project and said that an application for a HLF grant had been submitted. The aim is to get the ‘tour’ (which consists of all buildings which were donated or provided by Sir John Brunner) in place ready for the 100<sup>th</sup> anniversary commemoration of his death in July 2019.
  
- Registration of land – the Treasurer informed the meeting that an attempt to register the land next to the building is being pursued

8. **Date of Next Committee Meeting**

It was agreed that the next meeting of the Management Committee will take place on Tuesday 19<sup>th</sup> March 2019 at 2.30pm.

**CHAIRMAN.....**