

MINUTES OF THE MEETING OF THE ALLOTMENTS COMMITTEE AND REPRESENTATIVES OF THE OVER ALLOTMENTS ASSOCIATION HELD AT WYVERN HOUSE, WINSFORD, ON TUESDAY 5 MARCH 2019

PRESENT: Cllr D Beckett, Winsford Town Council (Chair)
Cllr M Kennedy, Winsford Town Council
Cllr M Gaskill, Winsford Town Council
Cllr G Lewis, Winsford Town Council
Mr. M Allen, Over Allotments Association
Mrs. S Henshall, Over Allotments Association

IN ATTENDANCE: Mr. M Bailey, Town Clerk/Finance Officer
Mrs. E Haspell, Administrative Officer

1. **Apologies for Absence**

An apology for absence was received and accepted from Cllr M Kennedy, Winsford Town Council and from Mrs. T Moses, Wharton Allotments.

2. **Minutes of the Meeting held on 22nd January 2019**

The above minutes were approved by the Committee.

3. **Matters arising**

- It was noted that pictures of the water meter had been taken at Over by the Association and sent to the Town Council. In turn, the Town Council had contacted Waterplus to report the issue
- Plot 15 at Over is now ready to be let, thanks to the work of Sue Henshall and others

4. **Plot Inspection – update**

No inspection has taken place in the absence of the Chair of the Committee.

5. **Over Allotment Issues**

- The draft Tenancy Agreement for 2019/20 was agreed and will go to Town Council on 18th March 2019 for formal approval
- It was agreed that the tenant of plot 58 will swap to plot 15 and plot 58 will go to the waiting list

6. **Wharton Allotments Issues**

- The tenancy agreement was approved, as per Over

7. **Any Other Relevant Business**

- It was reported that CCTV at the Over site is to be replaced

- The Committee decided not to pursue the request to identify additional allotment sites in the town
- The switch-on of the water at Over was approved
- Plot 4 is now empty and available
- It was agreed that plot swaps would be processed more quickly, if possible
- Plot 36 – it was agreed that repairs would be carried out to the plot and that these repairs would be undertaken by the Over Allotments Association. The Committee agreed to provide funding up to £500.
- Raise beds – wood will need to be replaced

8. **Date of Next Committee Meeting**

It was decided that the next meeting should be held at Wyvern House on Tuesday 23rd April 2019 at 10.30 am.

CHAIRMAN.....