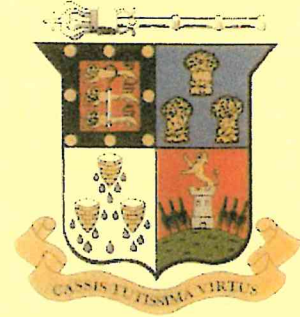


Our ref: MB/FC/2

Your ref:

Date: 9th July 2019



To: All Members of Winsford Town Council (for attendance)
Local Press

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING

Dear Councillor

You are summoned to attend a meeting of the Finance Committee to be held in the **Winsford Town Council Council Chamber, Second Floor, Wyvern House, The Drumber CW7 1AH** on **Monday 15th July 2019 at 6.30pm.**

Yours sincerely

Mark Bailey
Town Clerk/Finance Officer



*Cheshire West and
Chester*

*Local Council of the
Year*

Wyvern House, The Drumber,
Winsford, Cheshire CW7 1AH

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AGENDA

1. APOLOGIES FOR ABSENCE

Members must provide apologies to the Town Clerk before 5.00pm on the day of the meeting, together with reasons for their absence.

2. DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Disclosable Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate Interest

3. MINUTES - To sign as a correct record, the Minutes of the meeting of the Finance Committee held on 17th April 2019 ('A')

4. ARISING - any points of clarification from the above minutes.

5. ACCOUNTS FOR APPROVAL

Schedule 'B' lists payments made since the last meeting

Schedule 'C' lists accounts for approval at this meeting

Schedule 'D' lists supplementary accounts for approval (**to follow**)

6. BANK ACCOUNT MONTHLY RECONCILIATION STATEMENTS

Financial probity recommends monthly reconciliation of the Town Council's accounts. ('E')

7. INTERNAL/EXTERNAL AUDIT UPDATE

The Town Council's year end accounts for 2018/19 were audited by the Internal Auditors – JDH Business Services Limited – on 10th June 2019. An action plan, based on the above report is attached.

(**'F' – to follow**)

To inform Members that, following approval by the Finance Committee at its meeting on 17th June 2019, the Annual Governance and Accountability Return (AGAR), together with supporting documents, was sent to the Council's external auditors (PFK Littlejohn) 2018. Members are asked to note the attached documents found at (**'G'**).

RECOMMENDED: Members are asked to note these developments

8. BUDGET MONITORING (QUARTER 1 – 2019/20)

Members are asked to note the contents of the attached report, which sets out the budget position at the end of quarter one (2019/20 financial year). ('H')

9. GRANTS SUB-COMMITTEE

For Members to consider the attached minutes from the Grants Sub-Committee meeting held on 10th July 2019. The minutes are attached for ratification. **(1 – to follow)**

