

Minutes of the meeting of the **Finance & General Purposes Committee** held remotely on **Monday 30th November 2020**

PRESENT:

Councillors Ellis, Savage, Pardoe, Gaskill-Jones and Moorcroft

IN ATTENDANCE:

Dr M Bailey (Town Clerk/Finance Officer)

Mrs E Haspell (Administrative Officer)

Members of the public

1	APOLOGIES	Cllr D Beckett
2	DECLARATIONS OF INTEREST	None
3	MINUTES OF MEETING – 2nd NOVEMBER 2020	The minutes from the meeting held on 2 nd November 2020 were approved by the Committee.
4	MATTERS ARISING/ACTION LOG	<p>The following items were raised from the action log/minutes: -</p> <ul style="list-style-type: none"> • Grants – the Clerk confirmed that these would be paid • IT – reported as being in progress • Member Code of Conduct – in progress
5	ISSUES FOR CONSIDERATION	<p><i>Schedule of Payments</i> The Committee considered and approved the following schedules: -</p> <ul style="list-style-type: none"> • Payments since last meeting – total £38.00 • Payments for approval at this meeting – total £20,183.12 • Payments since agenda distribution – total £814.84 <p><i>Bank Reconciliation Reports</i> The Committee considered and approved the following reports: -</p> <ul style="list-style-type: none"> • November 2020

		<p><i>Budget Setting 2021-22</i> The Committee considered the budget papers for 2020-21 and outturn information as a reference point for setting the budget for 2021-22.</p> <p><i>Risk Assessment 2019-20</i> The Committee considered the risk assessment for the 2019-20 financial year.</p> <p><i>Grants</i> The following grant applications were considered by the Committee: -</p> <ul style="list-style-type: none"> • Cheshire Fire and Rescue Service – the grant application for £900.00 was approved by the Committee <p><i>Social Media Policy</i> The Committee considered the Social Media Policy, which had been referred back from Full Council. It was agreed that this relates to Standing Orders 143-144 dealing with breaches to the Member Code of Conduct and also references Standing Order 148, so that any breach by Members will result in the Mayor/Town Clerk issuing a censure motion.</p>
6	ANY OTHER RELEVANT BUSINESS	None
7	DATE OF NEXT MEETING	11 th January 2021
8	EXCLUSION OF PRESS AND PUBLIC	It was agreed to exclude the press and public due to the confidential nature of items in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960
9	VEXATIOUS PERSONS POLICY	A discussion took place on the policy and its agreed that a letter would be sent out.
10	FREEDOM OF INFORMATION	The Committee approved a refusal notice under Section 43 of the Freedom of Information Act 2000.

Chair