

*Our ref:* EH/POSC/5

*Your ref:*

*Date:* 27<sup>th</sup> November 2020



To: All Members of the Open Spaces Committee (for attendance)  
(Councillors Barwell, Blackmore, Jump, Gaskill, Mellor and Beckett)

All other Members of the Town Council (for information)

Dear Councillor

### **OPEN SPACES COMMITTEE**

You are summoned to attend a meeting of the Open Spaces Committee, to be held remotely at 6.00pm (see below for login details) on Thursday 3rd December 2020.

Join Zoom Meeting <https://us02web.zoom.us/j/86100014647>

Meeting ID: 861 0001 4647

One tap mobile

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+442039017895,,86100014647# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 861 0001 4647

Find your local number: <https://us02web.zoom.us/u/kFyqJvH59>

Yours sincerely

Emma,

Emma Haspell  
Administrative Officer



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Local Council of the Year*

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## AGENDA

### 1. APOLOGIES

### 2. DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Disclosable Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate Interest

### 3. MINUTES OF THE MEETING HELD ON 5<sup>th</sup> NOVEMBER 2020

To approve the above minutes. (A)

### 4. MATTERS ARISING/ACTION LOG

To consider any matters arising and actions from the above minutes. (B)

### 5. ISSUES TO BE CONSIDERED BY THE COMMITTEE

- Committee Budget 2021-22  
*To consider budget options for the Committee for 2021-22 to be included in the overall budget setting process.*

*2020-21 budget papers can be found at*

<https://winsford.gov.uk/wp-content/uploads/2020/10/2020.21-WTC-Budget-VERSION-1.0-FGP-2.11.20.pdf>

*2021-22 budget papers with estimated outturns for 2020-21 can be found at*

<https://winsford.gov.uk/wp-content/uploads/2020/10/2021.22-WTC-Budget-VERSION-0.1-FGP-and-Budget-Seminar-24.11.20.pdf>

*Budget information for the Open Spaces Committee can be found on pages 7-10.*

- Accessible Play Equipment Project (AL 1.1.6)  
*To consider updates on the above project (C)*

*Members are asked to note the following: -*

- *A number of organisations/groups have been identified as part of the consultation process on this project*
- *Suggestions for equipment to purchase and for location of this equipment is still required*

- *Period for consultation to be extended to December 2020-January 2021*
  - *Costs/budget process to be extended to November 2020-January 2021*
  - *Funding – WTC funding in place – need to make applications to outside bodies as per the project plan – period for applications to extend to March 2021*
  - *Decisions on equipment to be taken by OS Committee in January 2021 and on quotes in February 2021*
  - *Delivery date remains the same at this point (March 2021)*
- **Leaf Lane Play Area (AL 1.1.5)**  
*To consider updates on the above project* **(D)**

*Members are asked to note the following: -*

- *That it will not be possible to bid for external funding until March 2021 from the FCC Communities Fund*
- *That a similar deadline applies for other funding streams*
- *That significant consultation work needs to take place prior to bidding for any external funding*

*It is therefore proposed that: -*

- *Consultation on any proposals for the site is extended to December 2020-February 2021*
- *That application period to outside funding bodies is changed to November 2020-June 2021*
- *That the drainage work on the site starts as soon as possible*
- *That work with contractors to establish costs and to get quotes runs from December 2020-March 2021*
- *That decisions on equipment and contractors are taken in February/March 2021*
- *That work starts in June 2021*
- *That the project delivery date is changed to July 2021*

*In light of these changes, it is proposed that Members agree to re-open the non-play area part of the Park as soon as possible, but to keep the play area closed until further notice.*

**RECOMMENDATION**

*Members are asked to note and approve/otherwise the changes set out above and to approve/otherwise the partial re-opening of the Park*

- **Town Park**

*Please find notes from meeting between Town Clerk/Administrative Officer and Chair of the Open Spaces Committee – 25<sup>th</sup> November 2020 (E)*

*Members to note the following: -*

- *Request from Jo Fawcett/FoWTP to purchase bulbs and plants*
- *Proposal from JF/FoWTP – to continue work on the TP once a week focusing on planting schemes and maintenance work “for the foreseeable months ahead” with a view to going into next year. Members should note that sessions cost £30.00 per hour.*
- *Various items of repair – all being dealt with and some completed – all for note*
- *Proposal to enhance the security of the Park*

**RECOMMENDATION**

*Members asked to note the above and approve/otherwise JF work on the TP.*

- **Allotments (AL 1.1.8)**

*The following items to be considered by Members: -*

- *Update on applications/lettings (Over/Wharton)*
  - *60 people on waiting list*
  - *Vacancies – one plot (Over); two raised beds (Over); three plots (Wharton)*
  - *Plot swap correspondence to be sent out*
  - *Plot swap applications have been received*
- *Plot inspections update (Over/Wharton)*
  - *Plot inspection carried out*
- *Wharton Allotments Development (Wharton) (F)*
  - *See attached document, which includes aspects of the work to be done at Wharton allotments*
- *Cinewindows Proposals (Over)*

- *To show three videos on the work of the Over Allotments Association in the Winsford Cross Shopping Centre*

- o *Any other updates from Over/Wharton Allotments*

- **Monthly Checklist (AL 1.1.10)**  
*To update Members on developments in relation to the checking and inspecting of parks/open spaces by WTC staff.*
- **Trees (AL 1.1.14)**  
*To receive an update from the Chair of the Committee on the CWAC plans for tree planting in the borough and impact on Winsford*
- **Open Spaces Strategy**  
*Members to note the attached updated Parks and Open Spaces Strategy.* **(G)**

**6. ANY OTHER ISSUES**

- Climate change and the waterways
- Clean parks campaign

**7. ANY OTHER RELEVANT BUSINESS**

**8. DATE OF NEXT MEETING**

The next meeting of the Open Spaces Committee will take place on Thursday 14<sup>th</sup> January 2021 at 6pm.

**9. EXCLUSION OF PRESS AND PUBLIC**

Due to their confidential nature, Members may decide to exclude the press and public from the meeting during consideration of the following matters in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960. Reports relating to these items have been withheld from public circulation and deposit.

**10. PLOT SWAPS**