

Our ref: MB/SAC/4

Your ref:

Date: 24th June 2026



To: Members of Winsford Town Council Staffing and Assets Committee
(Cllrs. Hulmston, Newton, Fitzsimmons, Welch, and Bingham)
All other Members of the Town Council

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING

Dear Councillor

You are invited to attend the first meeting of the **Staffing and Assets Committee** to be held in **Room G1, Wyvern House, Winsford CW7 1AH** on **Monday 29th June 2026 at 6.30pm.**

PLEASE NOTE VENUE FOR THE MEETING.

Yours sincerely

Mark Bailey
Town Clerk



*Cheshire West and Chester
Local Council of the Year*

Wyvern House, The Drumber,
Winsford, Cheshire CW7 1AH

Tel: (01606) 593582

Web: www.winsford.gov.uk
Email: mail@winsford.gov.uk

AGENDA

1. APOLOGIES

Members are asked to provide apologies to the Town Clerk by 5pm on the day of the meeting.

2. DECLARATIONS OF INTEREST

Elected Members to declare any interest under the following categories:

- Disclosable Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate Interest

3. OPEN FORUM

An open forum will be held where the public will be invited to speak on items included on the agenda.

4. MINUTES

To consider minutes from the meeting held on 3rd March 2026, which were ratified by Council on 16th March 2026. **(A)**

5. MATTERS ARISING

Members to raise any issues from the above minutes.

6. ISSUES TO BE CONSIDERED BY THE COMMITTEE

The Committee is asked to consider the following issues: -

Asset Register

To consider the development of the Town Council's Assets Register.
(to follow - B)

7. ANY OTHER BUSINESS

Members are asked to raise any other business under this agenda item.

8. DATE OF NEXT MEETING

The next meeting will be held on 8th September 2026.