

WINSFORD TOWN COUNCIL

Minutes of the meeting of the **Brunner Guildhall Working Group** held in Room G1, Wyvern House on **Tuesday 15th September 2026.**

PRESENT

Councillors Bingham and Roberts (WTC)
 Mr. John Malam, Ms Frances Johnson and Ms Tracy Morley (Community)
 Mr. Tim Ashcroft (Outside Organisations)
 Ms. Christina Dears and Ms. Susan Ravenscroft

IN ATTENDANCE:

Dr M Bailey (Town Clerk)

1	APOLOGIES	Apologies were submitted from Cllrs Newton and Fitzsimmons. Mr. John Malam took the chair.
2	DECLARATIONS OF INTEREST	There were no declarations made at the meeting.
3	MINUTES – 24TH AUGUST 2026	The minutes were approved.
4	MATTERS ARISING	There were no matters arising from the minutes.
5	REVIEW OF MEMBERSHIP	Members noted that there were two vacancies on the Working Group. A discussion took place about this. Suggestions were made and it was agreed to draw up a skill set document to advertise.
6	ISSUES TO BE CONSIDERED BY THE WORKING GROUP	The following issues were considered by the Working Group. • Establishment of a CIO – a draft constitution was circulated. Several comments were made. ○ To reflect the original aims of the building – to uphold, wherever possible, the spirit of the original foundation document dated 25th November 1898 and under the supervision of Winsford Town Council. ○ To delegate authority to the Chair/Vice Chair and Clerk to the Town Council to develop the document prior to submission. ○ Trustees – it was agreed to keep the staggered period of office, and to appoint subsequent trustees for three years, following appointment of the initial trustees. ○ Disposal – it was stated that the building belongs to the Town Council – it was agreed to make this clear in the document (section 4.3). ○ Conflicts – Trustees and Board Members

		(Working Group) should provide declarations of interest. ○ To ultimately include the Working Group within the constitution. • Members AGREED to approve the constitution and to submit the document. • Members agreed to nominate the following as trustees ○ Susan Ravenscroft ○ Christina Dears ○ Stuart Bingham • Maintenance – the focus of discussion was on the car park and exterior of the building (especially around the back). Members agreed to use a combination of WTC staff. Community Payback and volunteers. It was further suggested that specialist advice prior to any work. It was agreed to approach contractors about spraying. • Funding – Members noted that a funding bid is to be put together for funding heat pumps and solar panels from the Town Council. Members supported the applications.
7	ANY OTHER BUSINESS	The following matters were raised under this agenda item. • Visit – it was noted that Sir Hugo Brunner will be visiting on 15th October 2026. It was requested that a clean was undertake. • Communication – it was agreed to establish a WhatsApp group.
8	DATE OF NEXT MEETING	It was agreed that the next meeting would be held on 13th October 2026.

CHAIR