

Our ref: SR/EventC/9

Your ref:

Date: 21st October 2026



To: Members of the Events Committee
(Cllrs Mellor, Mault, Daniels, Newton, and Fitzsimmons)
All Members of the Town Council (for information)

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING

Dear Councillor

You are summoned to attend a meeting of the **Events Committee** to be held in **Room G1, Ground Floor, Wyvern House, The Drumber, Winsford CW7 1AH** at **6.30pm** on **Monday 26th October 2026**.

PLEASE NOTE VENUE AND DATE/TIME OF MEETING

Yours sincerely

Sarah Rossington
Events Manager



***Cheshire West and
Chester Local Council
of the Year***

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Drumber, Winsford,
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AGENDA

1. APOLOGIES

Members are asked to provide apologies to the Town Clerk on the day of the meeting.

2. DECLARATIONS OF INTEREST

Elected Members to declare any interest under the following categories:

- Disclosable Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate Interest

3. OPEN FORUM

An open forum will be held where the public will be invited to speak on items included on the agenda.

4. MINUTES – 7th SEPTEMBER 2026

The minutes of the meeting held on 7th September 2026 are attached to note. **(A)**

5. MATTERS ARISING

Members are asked to note the attached action log. Also see updates below. **(B)**

Bonfire and Fireworks Display 2026

To receive updates on: -

- Lighting display
- Event staffing and volunteers
- Use of stadium
- Cash and card payment arrangements,

Christmas Festival 2026

To receive updates on:

- Town-centre funding and quotes for additional festive lighting;
- Local choir participation
- Lantern Parade
- Santa's Grotto

Good Friday Balls and Easter Event

To receive updates on: -

- Good Friday - the purchase of 300 purple foam balls
- Easter Event - Easter-themed decoration; an Easter Bunny character; and increased promotion of the Bonnet Parade.

Winsford Decides

To receive an update on: -

- staffing and volunteers
- the voting-box layout
- monitoring arrangements,

2027 Events and Lessons Learned

To consider progress and follow-up actions arising from

- Water Festival
- Armed Forces Day
- Party in the Park
- Hanging Basket Competition
- Disability Pride
- Movie Night
- Salt Fair

Parkrun

To receive any further information available.

6. ISSUES TO BE CONSIDERED BY THE WORKING GROUP

The Committee is asked to consider the following issues:

Budget Tracker 2026/27

Members are asked to review the attached budget tracker.

(to follow - C)

Remembrance Sunday 2026

To consider proposals for the 2026 event.

2026 Events

Members are asked to consider updates on the following events.

- Bonfire and Fireworks Display
- Christmas Festival 2026 (also note Matters Arising above)

Weaver Events/Salt Fair Review

Members are asked to consider the attached report. **(to follow - D)**

7. ANY OTHER BUSINESS

Any other business relating to the event can be raised under this agenda item.

8. DATE OF NEXT MEETING

The next meeting of the Committee will take place on Monday 7th December 2026 at 6.30pm.